

## Online Payment Instructions

Click on the "Online Payments" at the Minnetonka home page.

www.minnetonka.k12.mn.us

Minnetonka Public Schools #276

Inspiring in Everyone a Passion to Excel

FOR STAFF

FOR STUDENTS

FOR PARENTS

FOR NEW FAMILIES

MyMinnetonka Single Sign-on

ONLINE PAYMENTS

OUTLOOK WEB ACCESS

LUNCH MENUS

Click on "Lunch Payments".

Minnetonka Public Schools #276

ONLINE PAYMENTS Powered by RevTrak

Welcome to the Web Stores of Minnetonka Public Schools!

Lunch Payments

MHS Theater

My Account

Minnetonka High School

Middle School East

Middle School West

Shopping Cart

Navigation Links

Account Questions

McAfee SECURE

PCI Data Security Certified

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Click on the school your child is at. We will use Clear Springs Elementary.

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**Lunch Payments & Balances**

Clear Springs	Deephaven	Excelsior
Groveland	Minnewashta	Scenic Heights
Middle School East	Middle School West	High School

**Shopping Cart**  
Summer Strength Training

**Navigation Links**  
Web Store's Home  
District Home Page

**Account Questions**  
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Click on the dollar amount you want to fund the account.

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**Payment & Registration Options..**

-- Clear Springs Elementary , More..

Product Name	Price
Clear Springs Food Service - \$ 50 : Calculate using the pricing below, and then add the following amount to my Minnetonka Food Nutrition Meal Account...	\$50.00
Clear Springs Food Service - \$100 : Calculate using the pricing below, and then add the following amount to my Minnetonka Food Nutrition Meal Account...	\$100.00
Clear Springs Food Service - Any Amount : Calculate using the pricing below, and then add the following amount to my Minnetonka Food Nutrition Meal Account...	-

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At this point, type in the child's last name and their lunch key pad number.

Call Nutrition Services at 952-401-5034 if you need your student's key pad number

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**Payment & Registration Options..**

**Clear Springs Food Service - \$ 50**

Calculate using the pricing below, and then add the following amount to my Minnetonka Food Nutrition Meal Account.

Elementary \$2.35, Middle \$2.50, Secondary \$2.70, Adult \$3.40, Milk \$.40, Second Entrée \$1.40.

**PAYMENTS ARE NOT IMMEDIATE:** Payments made before 1:30 pm will be in the student's account the following morning. Payments made after 1:30 pm will be in the student's account the second morning after payment.

**Product Details:** (sku:CSEFood-50)

- Price: \$50.00 (per Meal Account Deposit)
- Category: --Clear Springs Elementary , More...

To purchase, click "Buy Now" at the bottom of this page.

Last Name

Keypad Number ID

[Check Balance \(P\)](#) [Buy Now \(+\)](#) [View Cart \(V\)](#)

Then click on "Buy Now".

The next screen you can view what your selected. You can go back and purchase something else at this point or go to checkout. We will go to "Checkout".

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**Your Shopping Cart**

Thank you for shopping with us! Here are the items you have chosen for purchase. (Your shopping cart, Step 1).

To continue shopping click here: [\[ Continue Shopping \]](#)

Step 1: ViewCart Step 2: Billing Step 3: Shipping Step 4: Receipt

Shopping cart contents:	Price	*Qty	Total
<input checked="" type="checkbox"/> Clear Springs Food Service - \$ 50	\$50.00	1	\$50.00
Keypad Numbers: Cs1 Fc (Keypad Number ID: <input type="text"/> )			<b>Total: \$50.00</b>

[Update Totals \(U\)](#) [Empty \(E\)](#) [Go to Checkout \(>\)](#)

\*Set the Quantity field to zero (0) to remove an item from your cart. Remember to click the "Update Totals" button if you modify quantities. When you are ready for Step 2, click the "Go to Checkout" button.

Read the instructions on this page. Type in your email address and click on "I am a new customer".

Next time you come to this page you will click on "I am a returning customer" to check out.

**Minnetonka Public Schools #276** ONLINE PAYMENTS Powered by RevTrak

### Your Shopping Cart

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VeriSign Secured  
McAfee SECURE TESTED DAILY 24-MAR  
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**To pay online for the first time**, click below under the heading **New Customer**. You will be prompted to set up a username and password. This password is NOT issued by the school. It only pre-populates the card holder information on the next checkout screen. Each customer may create one of their own choosing. Keep your username and password available for all future payments and for viewing your history of payments/deposits under "Services" on the left-hand column, "My Payment Record"

**Returning Customer:** Enter your email address and password below. If you have previously set up your email address and password and you have forgotten your password, select **Password Reminder** from the "Services" menu on the left-hand column, enter your email address and your password will be emailed to you. You will be prompted to enter your email address and password to access past receipts.

As you checkout, the webstore will remember everything except your credit card number and expiration date. For our customer's protection, the webstore does not store credit card numbers.

Enter your email address:

**I am a new customer**  
(You'll create a password later)

**I am a returning customer and my password is**

[Sign in using our secure server](#)

Forgot your password? [Click here.](#)

Then click on "Sign in using our secure server".

Complete the information below to complete the purchase. At this point you are setting up an account at this website. The website does not save credit card information.

**Minnetonka Public Schools #276** ONLINE PAYMENTS Powered by RevTrak

### Your Shopping Cart

Welcome to Checkout! Please fill out the basic info needed to finalize your order. Thank You!

Step 1: ViewCart Step 2: Billing Step 3: Shipping Step 4: Receipt

Shopping cart contents:	Price	Qty	Total
<input checked="" type="checkbox"/> Clear Springs Food Service - \$ 50	\$50.00	1	\$50.00
Keypad Number: Cc1 Fs (Keypad Number ID: [redacted])			
			<b>Total: \$50.00</b>

\* RETURN TO CART

**BILLING INFO:**

\* First Name:  \* Last Name:   
\* Address 1:  Address 2:   
\* City or Province:  State / Country:  / United States  
\* Zip Code:  \* Telephone:

**PAYMENT INFO:**

Credit Card Number:  Cardholder Name: (as printed on card)   
\* Payment Type:  Expires:  /   
Visa

**ACCOUNT INFO:**

Email Address:  **laura.hanson@minnetonka.k12.mn.us**  
Your password must contain at least one alphabet character, one digit, not be less than 8 characters, and may not contain any of the following characters: <(')>

\*Required field [Verify my Info](#)

When you are finished, click on "Verify my info". If everything is ok, the next screen, you will complete the order and have a confirmation receipt. A confirmation email will be sent to the address in your payor account. Any questions, please call Nutrition Services at 952-401-5034.

To change your account information, click on "My Account" and type in your email address and password.

The screenshot shows the website interface for Minnetonka Public Schools #276. The header includes the school logo and the "ONLINE PAYMENTS Powered by RevTrak" logo. Below the header, a banner reads "Welcome to the Web Stores of Minnetonka Public Schools!".

**Shopping Cart**

Summer Strength Training

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TESTED DAILY 24-MAR

**PCI Data Security Certified**

Powered by **RevTrak**

**Service Tiles:**

- Lunch Payments (Image: Salad bowl)
- MHS Theater (Image: Theatre logo)
- My Account (Image: Laptop) - *Arrow points here from the text above*
- Minnetonka High School (Image: Graduate in blue gown)
- Middle School East (Image: Student with backpack)
- Middle School West (Image: Student with backpack)
- TONKA (Image: Tonka logo)
- SCHOOL (Image: School sign)