

Attendance Notification by Parents through Skyward

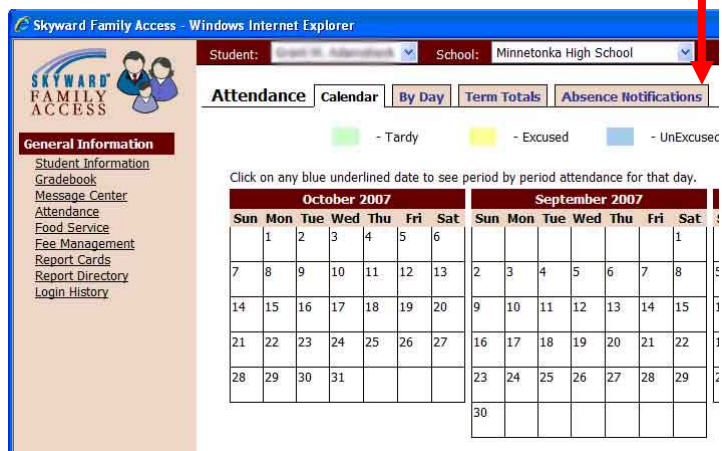
You now have the ability to inform the Attendance Office at Minnetonka High School of any absences of your students through our Skyward system (the same place you go to see grades). The process is quite simple and outlined below:

Log into Skyward with your parent/guardian username and password (not the student's); if you need this information contact the MHS Media Center at 401-5700.

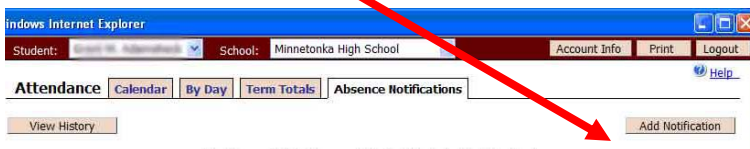
1. Click on Attendance.



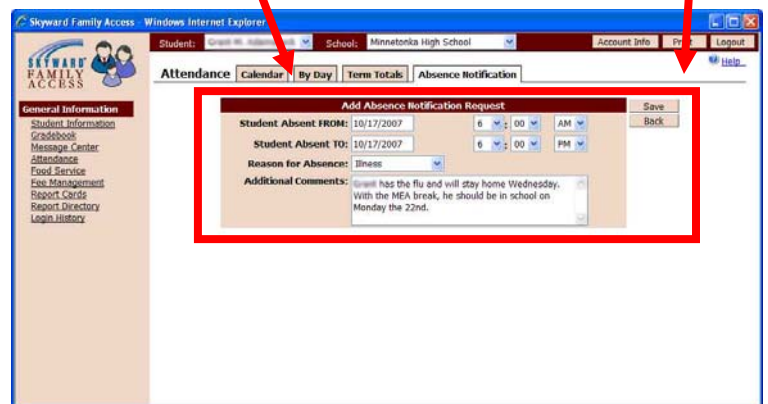
2. Then Click on the Attendance Notifications Tab



3. Click on "Add Notification"



4. Enter dates, reason and comments(optional); then click "Save"



That's it!!!